

DPI WISEstaff System Contract Results Download File Specs 2018-19

Cells/Rows highlighted in yellow are new or changing for the year. Rows highlighted in red mean they are newly removed this year.

Field Name	Data Type	Length	Comments
Row Number In File	Numeric	6	
Error Column	Varchar/Text	255	
Error Text	Varchar/Text	100	Brief text to describe the error
Message Text	Varchar/Text	100	Messages about possible upload issues
WISEid	Varchar/Text	10	10 digit number
Hiring LEA Number	Numeric	4	Required. 4 digits with padded leading zeros accepted but not required. For ex: 0001. Must be a valid DPI-assigned LEA number of the agency responsible for reporting this data
Last Name	Varchar/Text	50	The person's last name
First Name	Varchar/Text	50	The person's first name
Highest Degree	Varchar/Text	2	2 digits with padded leading zero accepted but not required. For ex: 03 - Must be one of the following valid codes: 03: Associate, 04 = Bachelor's, 05= Master's, 06 = 6 - Year Specialist's, 07 = Doctorate, 08 = Other. - Leave blank when field does not apply to specific assignment area and position code combination
School Year	Numeric	4	4 digit year. CCYY format. - The current school year. For example, use 2018 for 2017-2018.
Local Years Experience	Decimal	4	Three digit decimal number with one place after the decimal. Should end in only whole or half decimals (.0 or .5). For example, 10.5 or 10.0 years. - Must be >=.5 and <=99.5 - Leave blank when field does not apply to specific assignment area and position code combination.
Total Years Experience	Conditional	Decimal	Three digit decimal number with one place after the decimal. Should end in only whole or half decimals (.0 or .5). For example, 10.5 or 10.0 years. - Must be >=.5 and <=99.5 - Leave blank when field does not apply to specific assignment area and position code combination. -Must be => Local Years of Experience
Contract Salary	Numeric	6	No decimal places, rounded to nearest dollar. - Must be >=0 and <=300000. - Leave blank when field does not apply to specific assignment area and position code combination.
Contract Fringe Benefits	Numeric	6	No decimal places, rounded to nearest dollar. - Must be >=0 and <=110000. - Leave blank when field does not apply to specific assignment area and position code combination.
Final Salary Code	Varchar/Text	1	Y or N are the allowed values when there is a Contract for the person. This value is to indicate if they contract info is finalized for the year. If still in negotiation then indicate N whihc means it could change later. Leave blank when field does not apply to specific assignment area and position code combination.
Contract Days	Varchar/Text	3	3 digits with padded leading zeros accepted, but not required. No decimal places. - Leave blank when field does not apply to specific assignment area and position code combination.
Educator Number	Numeric	10	If this field is populated, it will be used to generate an informational message when the Educator's Entity ID is not correctly associated with the given WISEid record.
Local Use	Varchar/Text	50	A-Z, apostrophe, and hyphen only. It is a 50 character, optional, varchar field. It will be used by districts to include local codes etc. that will assist them in submitting and reviewing information.
Local ID	Varchar/Text	50	A local contract ID for this record. Unique field to be used by your agency for verficiation purposes to make sure DPI uses the correct local staff contract record.
Gender	Varchar/Text	1	M(ale) or F(emale)
Year of Birth	Numeric	4	Range: 1900-9999, but should not be greater than current year
Former Last Name	Varchar/Text	50	Legacy field
Race Key	Numeric	2	Range 0-64 (or with padded Zeros, 0000-0064) Padded leading zeros accepted but not required. For codes, see https://dpi.wi.gov/sites/default/files/imce/wisedata/dpi_race_ethnicity_crosswalk.doc